B&B Supply Stores, LLC
P.O. Box 709, Ash Flat, AR 72513
Franklin (870) 322-7201 | Highland (870) 856-6075 | Branson (417) 821-1244 | Pineville (870) 297-3033
bbsupplystores.com

Application for Employment

Counter Sales / Non-CDL Drivers / Outside Sales / Yard Associates

This application is intended for non-CDL and non-DOT-regulated positions only. Applicants for CDL or DOT-regulated commercial motor vehicle positions must complete the separate DOT/CDL application packet.

B&B Supply Stores, LLC is an equal opportunity employer. Applicants are considered without regard to race, religion, color, sex, pregnancy, sexual orientation, gender identity, national origin, age, disability, genetic information, military or veteran status, citizenship or immigration status, or any other status protected by applicable law. Applicants who need a reasonable accommodation to complete the application or interview process should contact a management representative.

APPLICANT INFORMATION

Date of application (mm/dd/yyyy)

Position applied for

Location preferred

Select One

Full legal name

Preferred name / nickname

Main phone number

Email address

Alternate phone number

Referral source

Date of birth (mm/dd/yyyy)

Social Security #

Current street address

City

State / ZIP

Other names used for employment or education verification, if applicable

POSITION, AVAILABILITY, AND BASIC QUALIFICATIONS

Type of work sought: ☐ Full time ☐ Part time ☐ Temporary / seasonal ☐ Shift work

Date available to start (mm/dd/yyyy)

Desired pay / hourly rate

Willing to work overtime or weekends if required?

Are you at least 18 years old? ○ Yes ○ No

If hired, can you present evidence of your identity and legal authorization to work in the United States? ○ Yes ○ No

Do you have reliable transportation to and from work? ○ Yes ○ No

If the position requires local travel or operation of a company vehicle, can you provide a current valid driver's license and meet company vehicle-use requirements? ○ Yes ○ No ○ N/A

Are you able to perform the essential functions of the position for which you are applying, with or without reasonable accommodation? ○ Yes ○ No

Have you worked for B&B Supply Stores, LLC or an affiliated company before? ○ Yes ○ No

If yes, list dates, location, position, and reason for leaving

Do you have relatives currently employed by B&B Supply Stores, LLC or an affiliated company? ◯ Yes ◯ No

If yes, list name(s), relationship(s), and location(s)

Days and Hours Available

	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Available hours							
Limitations / notes							

EMPLOYMENT EXPERIENCE

Begin with your present or most recent employer. Include military service, self-employment, and other relevant work. Attach additional pages if needed. Please account for significant gaps in employment.

Employer 1 — Present or Most Recent

Employer name | Supervisor / contact | Phone or email

May we contact this employer? ◯ Yes ◯ No

Street address | City | State | ZIP

Dates employed (from - to) | Job title

Primary duties / responsibilities and reason for leaving

Employer 2

Employer name | Supervisor / contact | Phone or email

May we contact this employer? ◯ Yes ◯ No

Street address | City | State | ZIP

Dates employed (from - to) | Job title

Primary duties / responsibilities and reason for leaving

Employer 3

Employer name | Supervisor / contact | Phone or email

May we contact this employer? ○ Yes ○ No

Street address | City | State | ZIP

Dates employed (from - to) | Job title

Primary duties / responsibilities and reason for leaving

Explain any significant gaps in your employment history

List any additional job-related experience or qualifications you want us to consider

EDUCATION, TRAINING, AND CERTIFICATIONS

	School name	Diploma / degree / certificate	Area of study / training
High school / GED			
College / university			
Trade / technical school			
Other training / certs			

JOB-RELATED SKILLS AND QUALIFICATIONS

Check or describe skills, training, equipment experience, software experience, customer service experience, languages, or other qualifications that relate to the position.

☐ Retail / customer service ☐ Cashier / POS ☐ Inventory / receiving ☐ Delivery / route support
☐ Lumber yard / building materials ☐ Warehouse / stocking ☐ Forklift training or certification
☐ Loader / equipment operation
☐ Epicor Eagle ☐ QuickBooks ☐ Microsoft Office ☐ Google Workspace / Gmail

Other software, equipment, licenses, training, languages, or qualifications

REFERENCES

List three references who are not related to you. Professional references are preferred.

Name	Relationship / title	Phone number	Email address

APPLICANT STATEMENT AND AGREEMENT

I certify that the information I have provided in this application and in any attachments is true, complete, and accurate to the best of my knowledge. I understand that any false statement, omission, or misrepresentation may result in refusal to hire or, if hired, discipline up to and including termination.

I authorize B&B Supply Stores, LLC to verify the information I have provided and to contact the employers, schools, and references listed in this application, unless I have specifically requested otherwise. I release B&B Supply Stores, LLC and the persons or organizations providing information from claims arising from the lawful verification of this information.

I understand that this application is not a contract of employment. If I am hired, my employment will be at will, meaning either I or the company may end the employment relationship at any time, with or without cause or notice, unless otherwise required by law or a written agreement signed by an authorized company representative.

I understand that any offer of employment may be conditioned on completion of post-offer steps that are applicable to the position and permitted by law, such as employment eligibility verification, reference checks, background checks, motor vehicle record checks for driving positions, drug testing, job-related physical examinations, or skills testing. I understand separate notices and authorizations will be provided when required.

If hired, I agree to follow all company rules, policies, safety procedures, and lawful instructions. I understand that safety is an important part of employment with B&B Supply Stores, LLC, especially in store, warehouse, yard, delivery, and equipment-related roles.

I understand that if hired, I must provide satisfactory evidence of my identity and legal authorization to work in the United States and complete the federal Form I-9 as required by law.

Applicant signature (type full name to sign)	Printed name	Date (mm/dd/yyyy)